Hyland OnBase
Migration Plan

2/10/2020

Design & Develop: define keywords, build autofill keyword scripts build role/group permissions define & build workflows create banner integrations		Test, Train: ECS Testing, Department Testing (testers become department trainers) assist with initial use		Go Live						Unity Form Development:						Prelim. Mtg	Kickoff	Go-Live
				2020														
Department	**Group**	**Contact**	**Workflow**	**J**	**F**	**M**	**A**	**M**	**J**	**J**	**A**	**S**	**O**	**N**	**D**			
Accounts Payable non-BennyBuy docs BennyBuy docs Fixed Assets, P-Card	Finance	Alex Sims 7-4956 Dan Hough 7-2935	Y													Nov-27		11/2/2020
Grants	Finance	Mark Bierly 7-2842	N													Dec-02		11/2/2020
PCMM archive (non TCM) TCM integration	Finance	Alex Sims 7-4956	N													Nov-27		
Human Resources	HR/PR	Michelle Harrell-Oechies 7-8076	Y							Oscar forms?						Dec-03	Feb-06	6/1/2020
Payroll	HR/PR	Steve Nash 7-9491	N													Dec-03	Feb-05	6/1/2020
COB: Personnel	HR/PR	Malcolm LeMay 7-6021	N															
Crop & Soil Science	Personnel	Thomas Chastain	N															
Student Finance	Stand alone	Greg Balck 7-3204	N													Dec-11	Jan-14	4/1/2020
ID Center (Atrium)	Stand alone	Monasky/Hough 7-0557	N													Dec-10	Feb-04	2/28/2020
ECS (Banner Access)	Stand alone	Joe Chambers																
Promotion & Tenure		Lance?	Y															
Graduate School		Rosemary Garagnani 7-1465																7/1/2020